

Silver Lake Social Guidelines

<u>Suggested Beverage List and Guidelines:</u>		Inventory Leftover for Next Social:
Wine is best in 1.5L bottles (and least expensive) Beer and Soft Drinks should be in 12 oz cans Water should be in 12 oz plastic bottles		
Wine-White (8) Reds (8)	(white) Woodbridge, Sauvignon Blanc, 8-1.5L bottles	
	(red) Woodbridge, Cabernet Sauvignon 8-1.5L bottles	
Beer	Coors Lite, 30 pack (best seller) Coors regular 30 pack	
Water	Any popular brand of Spring water, such as Nestle, Evian, or Dasani (1 case)	
Sodas	7up, Coca Cola, Root Beer (12 pack each)	
Ice	Host is responsible for getting ice from town the day of the Social (10 bags crushed, 5 blocks)	
Previous Host to Deliver to Next Host:	Table Coverings, Paper Plates, Napkins, Plasticware, Cups, Heavy-duty Garbage Bags	
	Decorations	
	Name Tags/Pens	
	Inventoried unopened beverages.	
Caretaker to Deliver to Host:	Donation Box	
	3 Tables 2 - 8' (for food) & 1 - 5' (for wine and donation box)	
	4 Ice tubs for cold drinks	
	3 Trash totes, SLHOA Banner, Tub and Trash Signs	
<p>***Donation Box: Board President and second board member will open the Donation Box at end of Social event, count and record the money and may handle reimbursement of Social costs to Host in one of two ways:</p> <ol style="list-style-type: none"> 1. Donation Box collections will be given to Treasurer, and Host will provide the Treasurer, or a designated Board Member, with all receipts for reimbursement by check immediately following Social. Should circumstances not allow immediate reimbursement by check following the Social: 2. Host will provide Treasurer, or designated Board Member, with all receipts for reimbursement which will be deducted from Donation Box collections and given to Host. The figure for 1) total Donation Box collections, and 2) amount of collections after reimbursement to Host, will be provided to Treasurer. <p>The unopened wine, beer, water and soft drinks will be inventoried by Host and provided to the Association for the next Social, unless purchased by Host for non-reimbursement and deducted from their receipts.</p>		